

July 2020

PTC RETURN TO CAMPUS PLAN

Working together to keep the PTC Community safe





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Dear College Community,

I am pleased to share with you an overview of Pittsburgh Technical College's COVID-19 Return to Campus Plan in effect for our quarter beginning on July 23, 2020. Members of each campus department contributed, overseen by Ms. Terri Barbour, MSN, RN, PTC's COVID-19 Administrator and Dean of Nursing and Healthcare Professions with 30+ years in healthcare.

When evacuation was enforced in March, PTC had an established COVID-19 Taskforce already meeting daily and planning for our campus community. Since then, our faculty and staff have shown a commitment to virtual excellence through inventive in-class instruction, developing a Virtual Student Union, delivering equipment for applied learning, providing personal hotspots, and reallocating staff to regularly check on our students' well-being and ensure access to virtual counseling. Additionally, we've sought increased legislative and foundational support and community engagement to counter financial challenges in higher education and assist with our role in rebuilding the Commonwealth post-COVID-19.

In the past months, our COVID-19 Taskforce has expanded to focus on all aspects of bringing students, faculty, staff, and visitors back on campus. PTC's Return to Campus Plan includes four main components:

- **Repopulation:** details steps for phased re-entry; education for those on campus about the virus, its spread, and safety; campus building preparations including new signage; and updated policies
- **Monitoring and Surveillance:** includes daily health and temperature screenings and contact tracing
- **Containment:** examines isolation and quarantine steps for both commuters and residents
- **Shutdown Contingency:** describes conditions requiring shutdown based on virus outbreaks in the local community and/or PTC's campus

All employees and students returning to campus must complete online education modules and sign a Personal Responsibility Statement acknowledging steps for protecting self, peers, and the community.

With the July 23 class start, we are limiting campus access to approximately 400 students requiring in-person, competency-based lab instruction. All theory courses will continue to be taught virtually. Less than half of these students require housing and will reside in our on-campus apartment complex with only two students per apartment and individual, private bedroom and bathroom accommodations. We have taken great care to appropriately partner roommates by program and according to risk factors.

I thank all of you for your flexibility as we prepared the launch of this comprehensive plan designed to protect the well-being of our campus community. Your commitment to the guidelines presented in this document are greatly appreciated—and will no doubt be the foundation of our successful reopening.

Respectfully,

Alicia B. Harvey-Smith, PhD.
President/CEO

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OVERVIEW OF KEY COMPONENTS

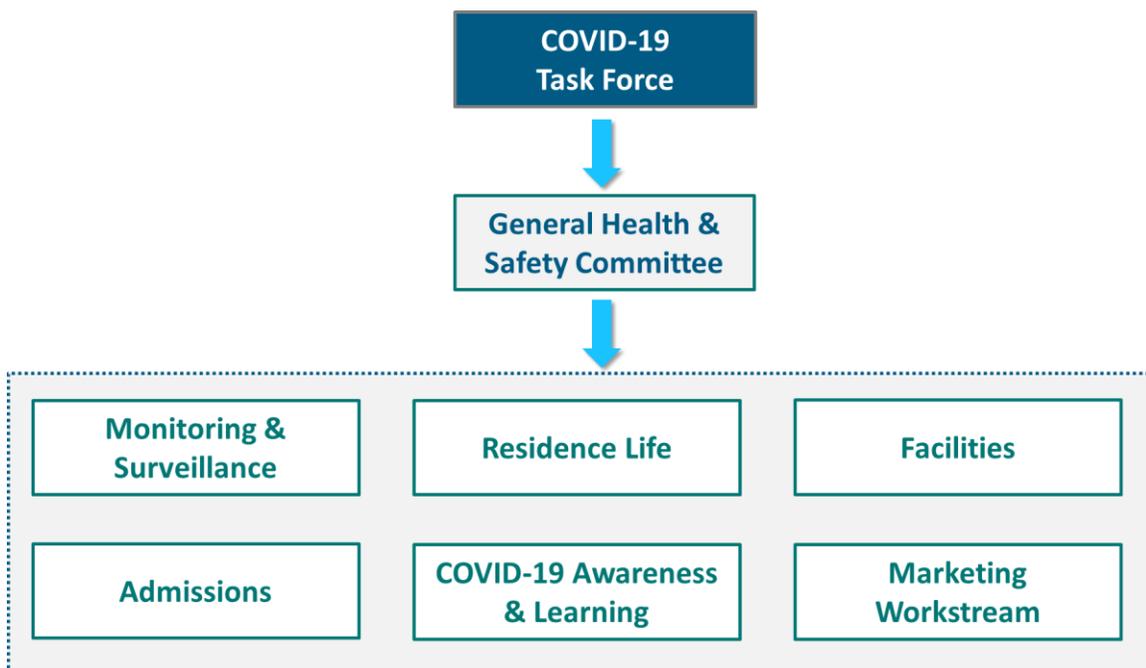
A Comprehensive Strategy Driven by Evidence-Based Guidelines

The health and safety of the PTC Community has always been a top priority at Pittsburgh Technical College. In this era of the COVID-19 pandemic, it must be *our paramount focus*. Like so many other educational institutions, PTC is eager to return to campus so that students, faculty, and staff can all benefit from our state-of-the-art facilities and the atmosphere of collaboration that permeates the campus. But that desire would be short-lived without a solid Return to Campus Plan rooted in evidence-based practices.

In these unprecedented times, it is vital for the entire college community to work together to fulfill our educational mission in the safest possible way—namely, through a *gradual* return to campus.

A number of committees and subcommittees comprised of individuals representing every area of the college have joined forces to create a PTC Return to Campus (RTC) Plan. This plan outlines a comprehensive list of policies and procedures that are based on guidelines from the Centers for Disease Control and Prevention (CDC), Pennsylvania Department of Health, Allegheny County Health Department, the American College Health Association (ACHA), the U.S. Department of Education, and the PA Department of Education.

PTC’s Return to Campus Plan: A Schoolwide Collaborative Effort

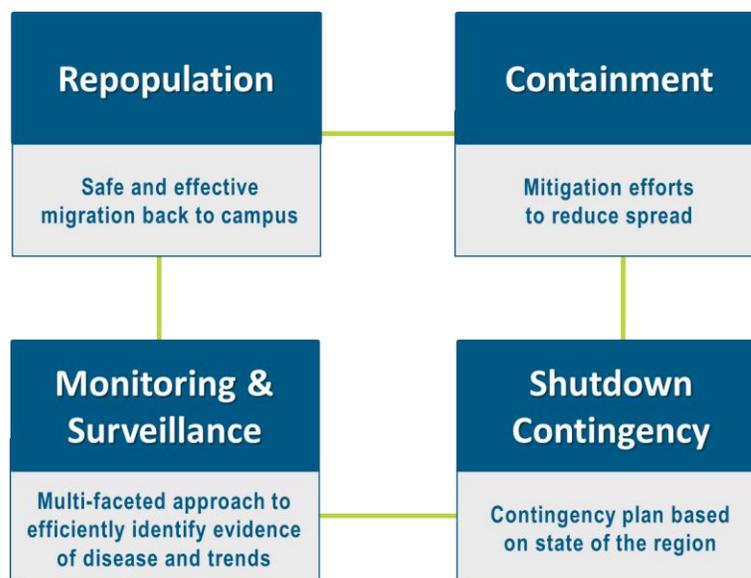


Pittsburgh Technical College’s Return to Campus Plan consists of four components:

- REPOPULATION
- MONITORING AND SURVEILLANCE
- CONTAINMENT
- SHUTDOWN CONTINGENCY

If everyone does their part to follow the policies and procedures relative to Repopulation, Monitoring and Surveillance, and Containment, it is our hope that the college can avoid a widespread viral outbreak on campus. In this way, we can continue with our plan for a gradual migration back to campus and would only close the facilities if local, state, and/or federal regulations necessitate this action.

Four Overarching Components of the PTC Return to Campus Plan



Component #1: Repopulation

As the science shows, everyone is susceptible to the coronavirus. However, in many areas—including our region—we are seeing a *high percentage of cases linked to younger adults ranging in age from 25-49*. We also know that the younger adult population may experience lesser symptoms or have no symptoms at all, making people in this age group efficient “spreaders” of the virus.

Given that a majority of the PTC community falls within this demographic sector, it is our obligation to commit to doing our personal best to prevent the spread of the virus by adhering to precautions that have been shown to be effective safeguards. To provide this protection, the college has instituted a number of new policies and procedures that will be outlined in this document.

Phased Re-Entry

Starting with the July 2020 Quarter, PTC is using a phased approach to bringing programs back for face-to-face instruction in order to maintain CDC social distancing guidelines for preventing the spread of COVID-19.

July 2020 Quarter

For this pilot quarter, only PTC programs whose students require access to specialty labs and/or clinical sites for skills learning are returning to campus. Students in these programs will continue to receive all theory instruction virtually.

The students returning to campus for the July 2020 quarter are enrolled in these programs:

- **Culinary Arts**
[excluding 1st quarter students]
- **Electrician Technology**
- **Electronics**
[excluding 1st quarter students]
- **HVAC**
[excluding 1st quarter students]
- **Medical Assisting**
- **Multimedia – Video Production**
[excluding 1st quarter students]
- **Nursing**
- **Surgical Technology**
[excluding 1st quarter students]
- **Therapeutic Massage**
- **Welding**
[excluding 1st quarter students]

All other PTC programs will remain virtual, following structured course schedules and receiving synchronous and/or asynchronous instruction through the college's learning management system.

Bringing back a limited number of programs to campus in July reduces the on-campus student population to approximately 400 students, with approximately half of those individuals residing in on-campus housing. By keeping the on-campus population low, isolation and social distancing guidelines will be more easily met. Besides limiting the on-campus population, PTC is employing two other measures that further support our social distancing mandate:

- Staggered program/cohort start times
- Creative cohort scheduling (to keep the same students together in small cohorts, often in the same room throughout the day)

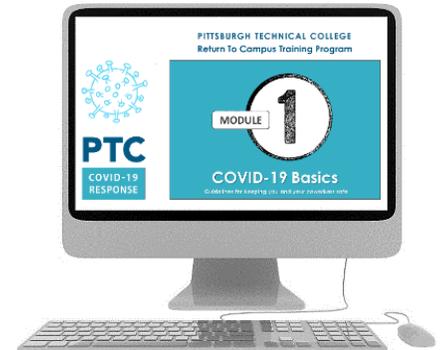
October 2020 Quarter and Beyond

Since the situation surrounding the virus is ever-changing, PTC's General Health and Safety Committee and sub-committees are developing plans with multiple options for future quarters, especially in light of recent spikes in cases and a projected increase coinciding with the flu season. Some possibilities being explored for October 2020 include transitioning additional programs back on campus and increasing instructional technology tools in classrooms to maximize learning in a socially distanced environment.

Our ability to control the spread of the virus on campus—and the region’s ability to contain the spread outside of our campus—will be pivotal in influencing our plans for future quarters. A fluid state such as this will require patience and flexibility from all members of the PTC Community as the college works to keep students on track towards program completion while navigating the limitations caused by COVID-19.

Education and Awareness

The success of PTC’s Return to Campus Plan will hinge on day-to-day **personal behavior**. This mindset starts with being well-informed on the science of the novel coronavirus and why prevention strategies are of the utmost importance. Education has shown to improve health outcomes, so PTC focused much attention on developing a comprehensive education strategy that encompasses the elements detailed below. Beyond the launch of this initial training, ongoing educational strategies will be implemented as the COVID-19 status changes or further needs are identified.



Educational Modules

Universal COVID-19 Educational Modules – Before returning to campus, all PTC students, faculty, and staff must complete two online COVID-19 educational modules that will help them better understand—and embrace—the policies and procedures put in place to prevent the spread of the virus. Course content includes general information on COVID-19 origin and spread, effects on vulnerable populations, typical vs. severe symptoms, when to seek medical assistance, and evidence-based prevention measures.

Part of the completion of the two-module set involves sign-off on the PTC Personal Responsibility Statement that captures the key practices for protecting individuals, those around them, and the entire PTC Community. Signing this document symbolizes each individual’s commitment to accepting responsibility for their role in keeping our campus safe.

For each of the two modules, participants complete a pre-test to evaluate their level of prior knowledge. Then they must score 80% or higher on a post-test to ensure sufficient comprehension of the key points. If an individual does not successfully complete these two core modules (or fails to sign the PTC Personal Responsibility Statement), they will not be permitted on campus until these tasks are complete.

- **COVID-19 Guidelines for Housing Students** – Every new or returning student who will reside in PTC housing must complete an online module that reviews the specific Resident Life regulations designed to keep residents and the rest of the PTC Community safe. Also reviewed are the various documents that must be returned prior to a student’s departure for the PTC campus. As with the universal COVID-19 modules above, housing students must score an 80% or higher on the post-test to enter campus.

- **COVID-19 Screener Training** – This specialized training is designed for PTC faculty, staff, and student work studies who will facilitate the daily screening process for any person’s admission to the PTC Main Academic Building, the Energy Tech Center, or the three residence halls. Screeners must complete an online module that outlines the step-by-step procedure involved in all three stages of the screening/admission process. Additional video training on the process for administering a thermometer check is available for those screeners assigned to that specific role. The health screeners will also undergo detailed site training before they assume any of the three screening roles.
- **Sanitation Practices Training** – All PTC personnel and students will be trained on safe use of any cleaning and disinfecting products that they may be required to use in labs or office areas.

Awareness Campaign

A Public Health Awareness Campaign centered on a *Know-How, No Matter What* theme has been launched across campus. An array of colorful signage promotes fundamental principles like hand washing, social distancing, signs and symptoms of COVID-19, and actions to take in the event that such symptoms present themselves. Armed with formal training and a visual reminder of best practices, it is hoped that the PTC community will adopt a “see something, say something” approach to help prevent the spread of the virus on campus.



Facility Safeguards

The PTC Facilities team has established a number of protocols to decrease the risk of COVID-19 in campus facilities:

- **Reduced room capacities** – A major adjustment in the on-campus learning environment is the decrease in the number of students per classroom, specialty lab, and simulation room. These reduced capacities were calculated based on each room’s square footage and a designated 6-foot perimeter between each student to maintain recommended safe distancing guidelines. To accommodate smaller class sizes, the college added more course sections.

- **Traffic patterns** – Specific entrance and exit points have been identified to reduce traffic flow coming in and out of campus buildings. Unidirectional traffic patterns have also been created to maintain social distancing in hallways, stairwells, and ramps. An abundance of signage will direct traffic flow and help maintain social distancing in potentially congested areas.
- **Expanded housekeeping staff and sanitation practices** – The Facilities team has hired extra housekeeping staff and created rigorous sanitation schedules so that surfaces can be cleaned and disinfected according to recommended CDC guidelines.
- **Monitoring of engineering controls** – The water and ventilation systems are being closely monitored and regulated in accordance with promulgated guidelines.
- **Limited use of common spaces** – To prevent unnecessary person-to-person and person-to-surface contact, most common gathering spaces will be closed during the pandemic, including meeting rooms, sitting areas, unused classrooms, and any recreation rooms in student housing. Smoking areas, which are notorious for airborne transmission, have been centralized to one designated location per building. The PTC café will operate via a touchless ordering system (including an online ordering option) and provide limited seating. The Library Resource Center lab and study space will be closed, but the full electronic library and services of the library staff will continue to be available to all students virtually.



Accentuated Specialty Lab Protocols

The main criterion for identifying certain programs as the first to return to face-to-face instruction was the need for competency-based learning in specialty labs such as PTC's surgical technology operating room, culinary pastry kitchen, or welding lab. Students in these and other labs are already expected to abide by established procedures that ensure a safe and sanitary work environment. With the extra level of protection necessitated by the pandemic, instructor teams in each of the on-campus programs have developed expanded lab policies based on evidence-based CDC guidelines for reducing viral transmission. These policies are a crucial part of an instructor's teaching plan on the first day of lab—and reinforced every day thereafter.

Each student will receive a copy of the COVID-induced policies specific to their lab, as well as general sanitation policies that have been universally enacted across all PTC specialty labs. After students have been briefed on the lab policies, they will be asked to sign a hardcopy of the Personal Responsibility Statement that signifies their commitment to honoring these additional policies.

Modified Student and Employee Policies

To address operational changes stemming from the COVID-19 situation, a number of student and employee policies have been either modified or created, and these policies will continue to be reviewed as the environment dictates. Additions to both the student and employee policies outline requirements pertaining to use of personal protection equipment (PPE), the reporting of signs and symptoms of the virus, and the consequences for not following safety protocols.

In light of the current situation, certain student policies have been modified to relax relevant traditional academic policies (e.g., attendance and make-up requirements). From an employee standpoint, one new policy provides guidance for on-ground classes in the event that a faculty member becomes ill or does not clear the daily screening. Other new policies are designed to keep as many employees working from home as possible and encourage faculty and staff to hold virtual meetings even when on campus.

The changes to student policies, as well as any necessary consequences for noncompliance, were communicated to all students through an addendum to the Code of Student Conduct prior to the July 2020 Quarter. All PTC employees received a similar communication with a link pointing them to policy changes to the PTC Personnel Manual on the PTC intranet. All of these policies were carefully considered by the General Health and Safety Committee and sub-committees, with health and safety as the chief concern. To preserve those standards, management will actively enforce the documented consequences.

Heightened Housing Regulations

Proactively Identifying Student Level of Risk

Before being permitted to move on campus, all residents need to complete the following forms as a means for assessing their level of risk:

- Pre-Arrival Health Screening** – This form asks students who are scheduled to move into a PTC apartment to complete a health questionnaire verifying that they do not have COVID-19 or any associated symptoms. Because of the time-sensitive nature of this information, students are asked to complete the survey within 72 hours of departing for PTC. This way, if they have experienced any of the symptoms within the past 72 hours, they will know not to depart for PTC since their symptoms will preclude them from entering a campus building.



Health Screening Tool

HOUSING PRE-ARRIVAL

Please complete this form within 72 hours of your arrival at PTC for your move in. Then email the form back to Gloria Ritchie (ritchie.gloria@ptccollege.edu) before you depart for PTC.

IMPORTANT:

If you marked any of the YES boxes below, send the form back as instructed above, but also contact Gloria Ritchie at 412-809-5126 for further instructions. Do not travel to campus since you will be denied access based on your symptoms.

1. In the last 14 days, have you been in close contact with anyone diagnosed with COVID-19?
 Yes No
2. Are you or have you experienced any of the following symptoms in the past 14 days?

<input type="checkbox"/> Yes <input type="checkbox"/> No	Fever symptoms (chills, sweats, feverish feeling, or a temperature of 100°F or higher)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Dry, persistent cough
<input type="checkbox"/> Yes <input type="checkbox"/> No	Shortness of breath (during rest)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Sore throat
<input type="checkbox"/> Yes <input type="checkbox"/> No	Loss of taste and/or smell

Name _____ Date _____

Program _____

Residence Hall _____ Assigned Apt. # _____

- **Student Assessment of Risk** – To proactively address special health concerns, students returning to campus will be asked to fill out a brief survey to help PTC management identify individuals who are at higher risk due to medical conditions or special job responsibilities, such as those who may be working in healthcare facilities. This information is critical in matching up safe student apartment assignments, as well as in creating individualized plans for students who may not be able to (or do not feel comfortable with) returning to campus.
- **Student Safety Plan** – This two-page form asks the student to provide emergency contact information and a campus exit plan to be implemented in the event the student is either exposed to COVID-19 or becomes ill. (The Student Safety Plan is explained in more detail in the Containment discussion later in this section.)

Reduced Apartment Capacities

For the July 2020 academic quarter, PTC housing capacity has been reduced, with only two students assigned to one apartment. Each student has his/her own bedroom and bathroom. Although the roommates share common areas such as the kitchen and living room, they will receive specialized training on how to properly social distance while sharing these spaces. PTC will diligently monitor viral trends in the local and regional areas to determine to what degree housing capacities may change in upcoming quarters.



All housing students will be assigned their own bedroom and bathroom and be required to practice social distancing when interacting in common areas.

Strategic Roommate Assignments

Roommate assignments will be based on two chief factors: academic program and student information identifying those at high risk. PTC's primary goal in pairing roommates is to prevent students at higher risk due to a medical condition from sharing an apartment with individuals whose place of employment (e.g., a medical facility) exposes them to a greater potential for contracting the virus.

Modified Housing Policies

New and/or modified Resident Life policies and processes designed to safeguard the health of all campus residents include the following:

- Staggered move-ins
- Unidirectional entrances, exits, and passageways throughout residence halls
- Daily health screenings

- Required face masks – students are required to wear a cloth face covering at all times as they proceed through common areas [e.g., stairwells, elevators, laundry areas] on their way to and from their assigned apartment
- Required cleaning of apartments, including individual and common spaces – it is recommended that students only bring essential items to make cleaning more efficient and allow for swift removal in the event that their Student Safety Plan is enacted or a campus shutdown is required
- Enhanced and more frequent cleaning procedures for common spaces based on CDC recommendations
- No-guests policy – non-residents will not be granted access to the residence halls, nor will student residents be permitted to visit other apartments

To reinforce these practices, housing students will complete specialized training, and all residence halls will be included in the college-wide Public Health Awareness Campaign.

Component #2: Monitoring and Surveillance

To ensure that the general health and safety and social distancing procedures governing PTC's Repopulation phase can be effective long-term, PTC will employ a number of monitoring and surveillance practices to quickly identify any evidence of disease clusters in order to take immediate action.

PTC's COVID Administrator and her team will conduct analysis to identify specific trends emerging from data related to the number of people who are deferred from entering campus (and the associated reasons), absenteeism rates, student behavioral incident reports, and faculty feedback. This information will be coupled with the latest external data on viral transmission and hospital capacities in our local and regional areas to allow PTC management to make sound decisions about the college's onsite status.

Key monitoring mechanisms are outlined below.

Daily Health Screenings

To prevent transmission of the COVID-19 virus on campus, PTC has implemented a daily health screening process that involves two phases – a health screening questionnaire and a temperature check. Specifically, the screening process follows these steps:

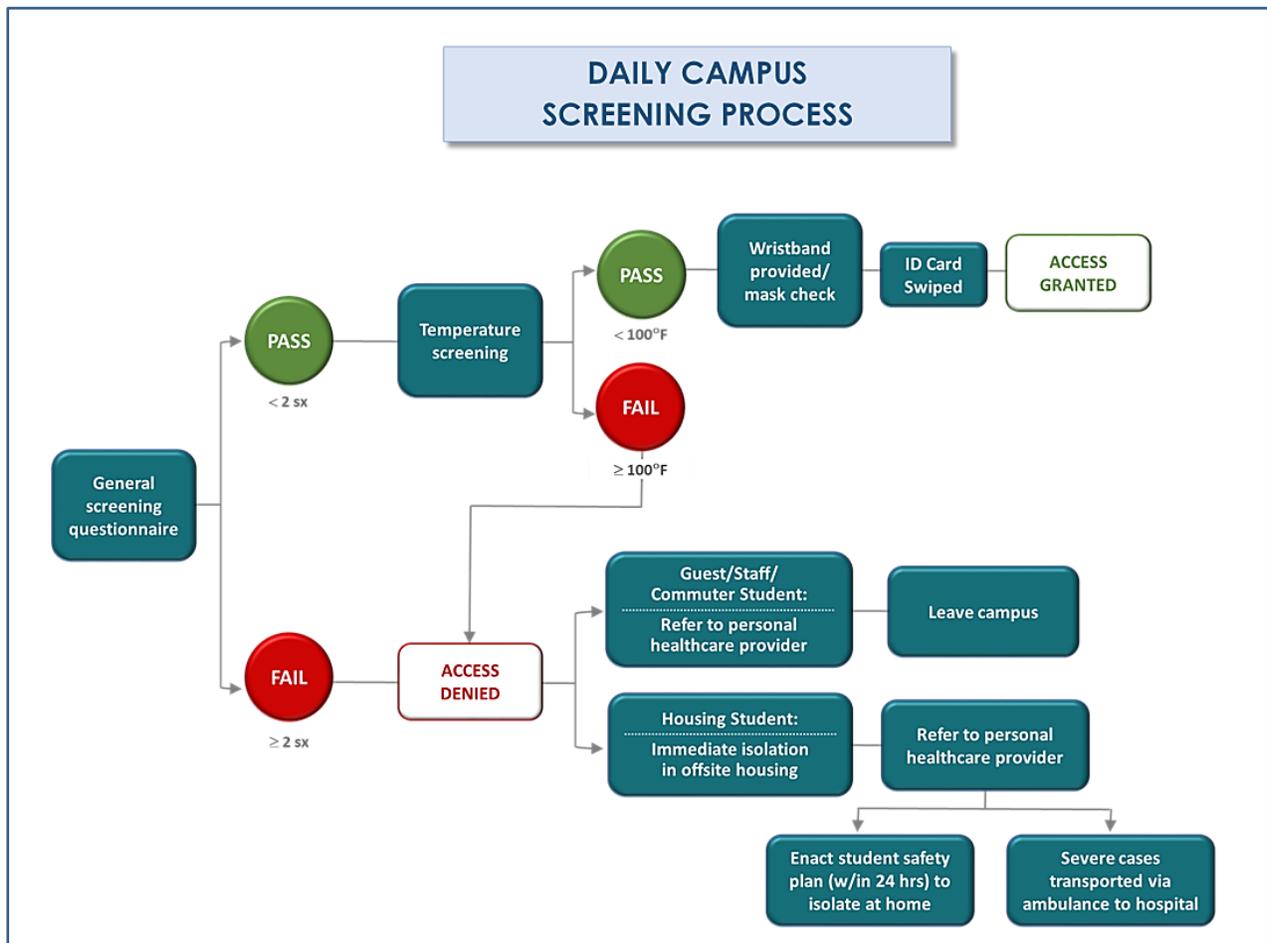
- Before entering either the Main Academic Building or Energy Tech Center, all employees, students, and guests will be asked specific questions about their potential contact with anyone who has contracted the virus, as well as any symptoms they might have experienced within the past 24 hours.

- Once individuals pass the initial health screening, their temperature will be checked using an infrared, touchless thermometer.
- Those with a temperature below 100°F (99.9°F or less) will be given a wristband in the designated color for the day and be permitted to scan their ID card and proceed into the Main Academic Building or Energy Tech Center.
- Anyone who does not pass the initial health screening or the subsequent temperature check will not be permitted to enter the building. Instead, a lead screener will fill out a form detailing the reasons that access was denied and counsel the individual on the next steps, depending on whether they are a housing student, commuting student, employee, or guest. A housing student's Student Safety Plan will be immediately activated in preparation for campus departure.
- Housing students who need to be quarantined will report to (or be transported to) an isolation apartment located off-campus that is designed as a 24-hour temporary residence while plans for returning home are finalized. (This process is detailed further in the upcoming Containment section.)



Housing students must undergo these screenings once a day, on both weekdays and weekends. On weekdays, they must be screened at either the Main Academic Building or the Energy Tech Center; on the weekends, they must be screened by a designated employee in one of the residence halls. As with the weekday screenings, any housing student who fails a screening or voluntarily reports symptoms over the weekend will be quarantined and their Student Safety Plan will be activated. If a housing student plans to be away from their apartment for more than one day, they must notify the Resident Life staff so that they are not flagged as negligent in completing their daily screening.

The screening process decision tree on the following page maps out the actions involved for individuals who pass the two-phase health screening versus those who are denied access.



Monitoring and Contact Tracing

PTC will maintain a daily record of all individuals admitted to campus to allow for prompt notification to all individuals in the event of potential exposure to COVID-19. If PTC does identify a positive COVID-19 case on campus, college authorities will immediately partner with the Allegheny County Department of Health to begin the contact tracing procedure. PTC will continue to monitor this protocol and update it accordingly as new contact tracing technology emerges.

Several monitoring practices will provide the data needed to analyze trends and conduct valid contact tracing:

Tracking Community Member Access

The swiping of college identification cards through a magnetic stripe reader will provide a record of those who successfully passed the health screening and temperature check and were present in a specific campus building each day.

Faculty must also maintain strict attendance-taking procedures and will be asked to double-check that all students are wearing the appropriate wristband at the beginning of each class session. If anyone on campus contracts the virus, PTC will use the building access and classroom attendance information to assist the county’s health department in contacting anyone who may have been exposed to the virus.

Monitoring for Sudden Symptoms

It is also important that anyone on campus report if they witness someone presenting signs of COVID-19. Symptoms of the virus can come on quickly, so infected employees and students may pass through the health screening and temperature checks before the symptoms present themselves. Anyone who becomes ill while at the college should immediately notify their instructor or supervisor, who will then initiate the appropriate procedures.

Required Documentation for Re-Entry

Individuals who have been denied access to a campus building because they failed the daily health screening must provide medical documentation verifying that they do not have the COVID-19 virus before they will be permitted back on campus.

Component #3: Containment

Although PTC is instituting a series of recommended procedures and policies to prevent the COVID-19 virus from reaching the campus, we must be prepared for the possibility of a member of the campus community contracting the virus. The goal at that point is to contain the virus and prevent further spread. Analysis of daily health checks to locate trends on individuals who were symptomatic and/or tested positive for COVID-19 will help in preventing further spread of the virus. Isolation and quarantining of exposed and affected individuals will also help contain spread.

Isolation and Quarantine

Employees and students who do not pass either the health screening questionnaire or temperature check will immediately be separated from those who are still going through the screening process. These individuals will then be counseled on the next steps they should take.

Non-Campus Residents

Individuals who are not living on campus will be given guidance on seeing a healthcare provider to determine whether or not they have contracted the COVID-19 virus. They will then be required to leave the campus to attend to their health needs.

Campus Residents

Students who do not pass the health screening will be guided through quarantine procedures. The college has designated a number of college-controlled off-campus apartments for quarantine of campus residents who may have the COVID-19 virus. These apartments, marked as private or restricted access, will be stocked with thermometers, sanitizing wipes, tissues, soap, hand sanitizer, and other toiletries. If someone must be quarantined, a health monitoring plan that follows CDC guidance will be activated. This monitoring process includes protocols for transfer to the quarantine area and health facilities, if needed, as well as meal delivery, counseling services, retrieval of medication/hygiene supplies, and any other basic assistance.

Before moving into on-campus housing, students must submit a Student Safety Plan that provides all the information the Resident Life staff would need to launch the isolation process and ultimately ensure the student's return to home (or a designated location) for care and recovery. In addition to emergency contact information, the Student Safety Plan flags the student's transportation status so that the staff can quickly secure transportation to the off-site quarantine apartment or medical facilities if an individual does not have a vehicle.

Although quarantining protocols will remain in place for students who become ill until their Student Safety Plan can be implemented for their return home for care, the targeted period for transitioning out of quarantine is 24 hours.

Component #4: Shutdown Contingency

There are two conditions that would require the PTC campus to shut down during the continued pandemic: an outbreak of the virus on campus or recommendations from local, state, and/or national health/government officials in response to a spike in reported cases. PTC will constantly monitor both community and campus factors to influence the decision to close the campus.

The following factors will be taken into consideration when determining whether PTC's campus must be closed:

- **Community Factors**
 - An increase in new COVID-19 infections
 - Local hospital capacity/crisis level
 - Degree of community spread
 - Testing capacity
 - Recommendations of local, state, and federal government



Pittsburgh Technical College
STUDENT SAFETY PLAN

Our top priority is the safety of our students. That is why all resident students at PTC are required to provide a Safety Plan to Resident Life prior to their arrival on campus in the event that quarantine, isolation, or closure of the campus resident halls become necessary at some point in the future.

Please fill out this form and send it to Donna Riley (riley.donna@ptcollege.edu) by JULY 17.

NOTE: Should any of your information below change, please contact a member of the Resident Life Staff immediately.

1. **STUDENT CONTACT INFORMATION**
 Student Name: _____
 Phone Number: _____ Current Apartment Assignment: _____
2. **WHERE WILL YOU GO?**
 a. What are your plans for a designated location to stay should you be required to leave campus and the resident halls? Please provide the following contact information for that designated location:
 Contact Name(s): _____
 Address: _____
 Phone Number(s): _____
3. **DO YOU HAVE ACCESS TO TRANSPORTATION?**
 - a. Will you have a registered vehicle on campus? YES NO
 - b. Are you dependent on public transportation? YES NO
 - c. Do you have someone who can provide you transportation to your designated location?
 YES NO If YES, name of person(s) _____
 - d. How quickly will you be able to get to your designated location?
 Immediately Within a few hours 1 day (24 hours)

Please complete remaining information on page 2



A student's Safety Plan provides the PTC Resident Life staff with vital information to ensure a smooth transition to quarantine and return-to-home care.

- **Campus Factors**

- Number of COVID-19 cases on campus
- Degree of community spread on campus
- Containment capabilities
- Recommendations of local, state, and federal government

In the event that the PTC campus would need to close for the safety of all community members, education contingency plans will be put in place to keep students on track for program completion to the greatest extent possible.

Setting the Stage for Success

PTC management realizes that the most comprehensive evidence-based COVID-19 prevention policies have little chance of succeeding without a **sense of ownership** across the entire PTC Community. This culture of personal responsibility is enriched by strong, consistent lines of communication. Through a robust educational model and regular communications in the form of updates, clarifications, letters of encouragement, and reports on results relative to our Return to Campus initiative, PTC employees and students will gain a solid understanding of what is at stake and how we can best protect each other from the coronavirus.

By building an awareness of the role that each and every person plays in influencing the outcome of our Return to Campus Plan, we believe that our community will see the vital connection between **policies** and **personal behavior**—which is the linchpin in ensuring the success of our steady migration back to campus.

“A thorough, well-executed Return to Campus Plan, paired with open and steady communications, will pave the way for PTC to continue to offer its special brand of on-ground education and service to its students.”

Terri Barbour, MSN, RN
PTC's COVID-19 Administrator and
Dean of Nursing and Healthcare Professions