

July 14, 2020

Dear PTC Students:

RE: Code of Student Conduct / COVID-19 Addendum

Since this pandemic began, we have had the privilege to speak with many students and families about their goals and concerns. We hear you when you tell us that you want to return to on-ground classes as soon as possible. We hear you when you tell us that you want to return to PTC student housing. We hear you when you tell us that you want things to return to normal. All of us yearn for normalcy, but until that time is possible, we must respect the environment that the COVID-19 virus has created as we forge forward.

PTC's first priority is health and safety, and to help assure the continued health and safety of our campus community during the pandemic, we have had to add some new rules that will be referred to as the COVID-19 Addendum to the Code of Student Conduct. These rules are as follows:

- 1 Do not enter any PTC campus facility if you have any symptoms of illness and immediately report your illness to your RC, Instructor, and/or Program Coordinator.
- 2 To protect the health of others, you must properly wear a suitable face mask at all times when on PTC controlled property.
- 3 Social Distancing is defined as maintaining at least a six-foot distance (or two arm lengths) from other individuals and must be practiced at all times while on PTC controlled property.
- 4 Participation in daily temperature screenings and wellness checks helps to keep you and the PTC Community safe and ALL students are required to participate.
- 5 To control and/or prevent the spread of the virus, it may be necessary for a PTC designee and/or Public Health Official to contact you. Your cooperation is expected.
- 6 It is important that all students adopt and model behavior that is shown to reduce the risk of viral transmission. Demonstrating behavior that puts others at risk to viral spread will not be tolerated.
- 7 For your safety, you must follow all written rules and signage in and around the classroom buildings.
- 8 To protect the health and safety of others, you must follow all written rules and signage in and around PTC student housing.
- 9 Failure to comply with directives from a PTC Official, when on any PTC controlled property, will result in disciplinary action. You must immediately abide by directives of college officials when on PTC controlled property.

The Code of Student Conduct with this COVID-19 Addendum can be found in the Academics section of the Student Portal, as well as in the PTC Student Housing Handbook. These rules may be modified or added to because of the everchanging conditions created by the pandemic. You will be notified of any such changes.

Please note that by being on PTC controlled property, you willingly accept responsibility to abide by PTC's rules and failure to abide by these rules will have negative consequences. Non-compliance can lead to the significant risk of harm to others and the spread of the COVID-19 virus on campus, which could force closure of the campus; therefore, the sanctions for non-compliance are much more severe than those that are normally imposed. PTC will act immediately to suspend or dismiss those who violate these added COVID-19 rules. Being on PTC property is a privilege – one that will be swiftly removed from anyone who does not support the health and safety measures put in place to protect our community.

We are dependent on each other to stop the spread of COVID-19 at PTC. Our actions have a direct consequence on the health of others and we all have a collective responsibility to keep our campus community safe. If you have any questions or require further clarification on any specific rule or regulation, please feel free to talk with me or contact your RC, instructor, or other college official.

Everyone at PTC has been working very hard to help assure that you have a safe, productive, and pleasant return to on-ground instruction and housing. Many things will be different for a while due to COVID-19 concerns, but what will never change is our everyday focus on what is best for PTC's students and our commitment to excellence in education.

I wish you and your family continued good health.

Respectfully,

Terri Barbour, MSN, RN
COVID-19 Administrator
Dean of Nursing and Healthcare Professions
barbour.teresa@ptcollege.edu