

Attention: Important Changes Coming to Pittsburgh Technical College Alumni Email Accounts

Recently Google announced changes to the way Gmail for Education will work. Due to this announcement, Pittsburgh Technical College has made the decision to discontinue using Gmail for its official student email accounts beginning with the October 2022 quarter.

What this will mean for Alumni

As of September 30, 2022, Alumni @students.ptcollege.edu email addresses will be discontinued. Users will not be able to send or receive email from these Gmail accounts. Users will still be able to log into the account for archival purposes. (**NOTE:** Pittsburgh Technical College will not maintain any kind of administrative role over these accounts.)

Required Actions for Alumni

Gmail

- If your PTC student email is your only email account, sign-up for a personal Gmail account, or with another email provider of your choosing.
- Update any accounts, websites, and / or subscriptions that use your PTC email address to your personal email address.
- Forward any important or sensitive emails from your student account to your personal account. While you will still be able to login to your student Gmail account during the transition, this will help guarantee nothing critical is lost in the future.

Microsoft Office 365

- While student access to Microsoft Office 365 technically ends when a student graduates, if you are still maintaining a subscription for Office with your student email, you will need to transition to a personal Office 365 subscription.
 - You can sign-up for a Personal or Family plan on Microsoft's website (<https://www.microsoft.com/en-us/microsoft-365/buy/compare-all-microsoft-365-products?tab=1>)
 - Once you have an active subscription, you should be able to simply login to Office with your new account information once the student version expires. If not, you may need to uninstall and reinstall Office.
 - Note: If you choose not to sign-up for a Personal subscription, your Office applications will have limited functionality, but you will not lose any locally stored files.
- Stop OneDrive from Syncing with your computer and verify that all files are stored locally. Any files connected to the old account and stored only in the cloud will be lost when your student subscription ends.

Alumni Relations

- Those of us at Pittsburgh Technical College know this is a big change for our Alumni but want to stress how important keeping you all a part of the PTC community is to everyone here. The Alumni website (<https://ptcollege.edu/alumni-center/>) is an excellent resource, including details on the benefits and discounts available to all alumni. And most importantly, it is where you can Update your information with your personal email address so that you stay up to date on everything happening at PTC.

Please contact Christine Ioli, Alumni Coordinator, at ioli@ptcollege.edu or (412) 809-5205 if you have any questions.